



**Greater Essex County District School Board**  
**Summary of Enrolment Procedures for International (Fee-Paying) Students**

Students must:

- ✓ have a **Study Permit** from Citizenship & Immigration Canada before attending school
- ✓ agree to pay **non-resident fees**
- ✓ agree to purchase the Board's offered **medical insurance**

1. The student must first complete **an online International Student Application** form
  - <https://mytruenorth.ca/appindex.php?db=greateressex>
  - There is a non-refundable application fee payable to the **Greater Essex County District School Board (GECDSB)**
    - \$150 for the 2015-16 school year
    - \$200 for the 2016-17 school year
  - Wire transfer information will be included in the invoice emailed to the contact person
  - Note: Upload a certified copy of the most recent school transcripts as part of the application
2. The application and transcript will be forwarded to the International Education Administrator for review and issuance of a **Letter of Acceptance** and a **Letter of Accommodation**.
3. The official letters are emailed to the contact person, or returned to the school for the local contact to pick up. The student includes these letters with their application for Study Permit. The Study Permit is obtained before the student enters Canada.
4. International (fee-paying) students must purchase the Board offered medical insurance. Full payment of the medical insurance must be included with the tuition fee before the student attends school. Payment is to be made payable to GECDSB.
5. Tuition fee payment is required in full in advance of each year or semester before being allowed to attend school. Payment is to be made payable to GECDSB.
6. Complete and sign the **Mandatory Student Participation Agreement**.

Non-Resident Fees:

	<u>2015-2016 School Year</u>	<u>2016-2017 School Year</u>
Elementary	\$10,500 per year	\$11,000 per year
Secondary	\$11,500 per year	\$12,000 per year
	\$ 5,750 per semester	\$6,000 per semester

**Note: Transportation to ESL programs is the responsibility of the student/guardian.**

**Medical Insurance:**

\$500.00\* annual fee - \*subject to change, payable in full prior to the student attending school